

Notice

Mandatory Attendance for Lectures, Practical Classes and Tutorials

All undergraduates of the Faculty of Applied Students are hereby informed that regular attendance at lectures, practical sessions, tutorials, and all other scheduled academic activities is compulsory.

In accordance with the academic regulations of the University and the guidelines of the University Grants Commission (UGC), students are required to maintain a **minimum of 80% attendance** for each course unit in order to be eligible to sit for the end-semester examinations.

1. Attendance will be recorded for all lectures, practicals, tutorials, and continuous assessment activities.
2. Students who fail to obtain the minimum required attendance of 80% will not be permitted to sit the relevant examinations.
3. **With effect from this semester onwards, students will not be permitted to increase or regularize their attendance up to 80% by submitting medical certificates or other reasons.**
4. Medical and other acceptable reasons for absence will be considered only within the allowable **20% margin of non-attendance**, and under no circumstances will attendance be adjusted to meet the minimum requirement.
5. Repeated absence without valid reasons will be treated as a disciplinary matter.

All students are advised to strictly comply with the above regulations and support the Faculty in conducting academic activities in a smooth and efficient manner.



Dean

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28-01-2026