

SYSTEM FOR EXAMINATION ENTRY

Instruction to candidates

Application Open: Jun 09 2025 17:00:00 to Student Submission Deadline: Jun 13 2025 23:59:00

1. Proper Candidates:

- Check your subjects and submit the application.
- If you are not eligible to sit for the exam due to poor attendance, contact your respective lecture in-charge, coordinator, Head of Department (HoD), and Dean for further action.
- Do **not** remove any subjects for any reason except if it is an optional or elective subject that you have **not taken**. *(This applies only to students with elective/optional subjects.)*

2. Medical Candidates/ Resit Candidates:

- You can submit Medical and Resit entry forms separately for each examination year. For example, if you need to apply for three subjects under Medical and two subjects under Resit for First Year – Second Semester, you must submit all the Medical subjects together in one submission.
- You can select the available subjects from the drop-down list to add them. The same applies to Resit subjects — all Resit subjects for a particular year should be submitted together.
- You can review your Medical/Resit requests after the approval of the Dean of the faculty on 20.06.2025

Lecturer Review: Jun 17 2025 23:59:00 to HOD Approval: Jun 19 2025 23:59:00

- Your application will be reviewed by the lecturers and submitted with comments for further approval.

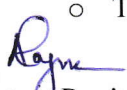
HOD Approval: Jun 19 2025 23:59:00 to Dean Approval: Jun 20 2025 23:59:00

- The Heads and Coordinators will review your application and forward it with comments for further approval.

Dean Approval: Jun 20 2025 23:59:00 to Payment Processing: Jun 25 2025 23:59:00

Medical/Resit Candidates:

- You will be able to download the system-generated Pay-in Voucher for each type of examination for each academic year.
- Print the Pay-in Voucher and make the payment at the Shroff Counter, Finance Branch, University of Vavuniya (2nd Floor, IT Center). *(Anyone with the downloaded Pay-in Voucher can make the payment.)*
- Enter the receipt/invoice number from the payment receipt into the system for examination entry.
- Attach the Pay-in Voucher and the original payment receipt together, and submit them to the Examination Branch (Ground Floor, IT Center). *(Anyone can submit the Pay-in Voucher and payment receipt.)*
- The deadline to make the payment is **25.06.2025**


Assistant Registrar,
Faculty of Applied Science
CC:

Assistant Registrar
Faculty of Applied Science
University of Vavuniya,
Sri Lanka.

Dean/FAS
Head/Dept. of Bio-Science,
Head/Dept. of Physical Science,
Coordinator/IT,
Coordinator/Common Courses
SAR/Student admission and Examinations
Bursar / University of Vavuniya