

Level of Study for Applying: .....



Faculty of Applied Science, University of Vavuniya

# Application for Faculty Awards

Duly completed application form together with the **copies of relevant certificates or documentary proof certified by the Mentors or Advisors should be submitted** to the Office of the Dean of the Faculty of Applied Science on or before the deadline announced by the faculty.

## 1. Personal details

Full Name: .....

Name with Initials: .....

Reg. No: .....

Index No: .....

NIC. No: .....

Date of Birth: .....

Sex: Male  Female

Faculty: .....

Department: .....

Contact Address: .....

.....

Telephone No: .....

Mobile No: .....

Email Address: .....

**2. Details of the degree programme for which you have been registered**

Name of the degree programme: .....

Date of registration: .....

**3. Academic achievements:**

[*Note: Provide the information only for the level of study for which you are applying.*]

Present year of study: .....

Present semester of study: .....

Year	Semester	Month/Year of Examination	GPA
1 <sup>st</sup> Year	Semester 1		
	Semester 2		
2 <sup>nd</sup> Year	Semester 1		
	Semester 2		
3 <sup>rd</sup> Year	Semester 1		
	Semester 2		
4 <sup>th</sup> Year	Semester 1		
	Semester 2		

**4. Course units attempted for improving the grades:**

.....  
.....  
.....

**5. Details of any disciplinary action:**

Have you ever been subjected to any punishment or received any warning letter from the Faculty?

Yes   
No

**6. Extracurricular activities:**

**[Note: Provide the information only for the level of study for which you are applying.]**

**a) Leadership of a recognized Body during your university career:**

(Please attach certified copies of documentary proofs for all cited positions)

- **Leadership (Office Bearers) of a recognized national body**  
(Recognition of a National Body e.g., Young Zoologist), President / Chairperson, General Secretary, Treasurer, Committee member)
- **Leadership Posts of University or Faculty Organization**  
(e.g., President, General Secretary, Treasurer, Committee member)

<b>Name of Union/Association</b>	<b>Your Involvements</b>	<b>Year of Involvement</b>	<b>Description/Remarks (If any)</b>

**b) Community Service and Good Citizenship**

[Please attach certified copies of documentary proofs for all cited positions]

- **Ideals of Community Service and Good Citizenship**  
[Assisting a victim of an accident, serving as a volunteer in a natural disaster, Assisting fellow citizens in an exceptional way]

<b>Name of Community</b>	<b>Your Involvements</b>	<b>Year of Involvement</b>	<b>Description/Remarks (If any)</b>

**c) Details of sport achievements during your university career:**

[Please attach certified copies of certificates to confirm the receipt of prize/award/colours.]

- World University Games
- National Games
- International Sports Event Representing the University International Sports Event Representing the University
- Inter University Events, Inter Faculty Event

<b>Name of Sport</b>	<b>Prize/Award/Colors</b>	<b>Year of Achievement</b>	<b>Description/Remarks (If any)</b>

**d) Creativity and Exceptional Ability in Aesthetic or Technical Fields**

[Please attach certified copies of certificates to confirm the receipt of prizes/awards.]

- Esthetics competition
- Completion of examinations or graduating performance in aesthetic fields
- Public/ mass media performance in aesthetic fields (Outside the University)
- Performance in aesthetic fields at a university approved event

<b>Name of Event</b>	<b>Prize/Award</b>	<b>Year of Achievement</b>	<b>Description/Remarks (If any)</b>

**e) Details of presentations at conferences/ seminars/ published books during your university career:**

[Please attach certified copies of documentary proofs for all presentations.]

- Peer Reviewed Publication
- Presentation at a Scientific Forum
- Author of a book /chapter
- Active contribution to outstanding research project

<b>Name of Conference/ Seminar/ Name of Book</b>	<b>Your Involvements</b>	<b>Year of Achievement</b>	<b>Details of Proceedings / Book Publisher and ISBN No</b>

**f) Other activities during your university career:**

[Please attach certified copies of documentary proofs for all cited activities]

<b>Name of Activity</b>	<b>Your Involvements</b>	<b>Year of Involvement</b>	<b>Description/Remarks (If any)</b>

**7. Declaration**

I confirm that I have read the eligibility criteria and notices for guidance for Dean’s Awards. To the best of my knowledge, all the information provided in this form are correct and complete. I understand that giving false information will automatically disqualify my application and I further undertake to repay any award obtained by myself as a result. I agree to the University of Vavuniya processing the personal data contained in this form for purposes connected with my application for the award. I understand that I may be required to be available for interviews for selection and any reasonable publicity that the University of Vavuniya considers to be appropriate.

.....  
Signature of applicant .....  
Date

**-----To be filled by Mentor/Advisor -----**

I certify that I personally know the above student and recommend/not recommend him/her for the award considering the achievements listed above. He/She placed the above signature in front of me today.

.....  
Name and Signature of Mentor/Advisor .....  
Date

**-----To be filled by DR/Examination and Student Admission -----**

I certify that the details provided in the section 1, 2, 3, and 4 are correct/to be corrected as indicated according to the records in the Result Book and Personal File.

.....  
Name and Signature of DR/Examination and Student Admission .....  
Date

**-----To be filled by the Proctor -----**

I certified that the details provided in the section 5 is correct/to be corrected as indicated according to the records.

.....  
Name and Signature of Proctor .....  
Date

**-----To be filled by the Dean of relevant Faculty -----**

I recommend/not recommend him/her for the Dean's Award/Vice Chancellor’s Award in this year.

.....  
Name and Signature of Dean .....  
Date

-----To be completed by the Selection Committee -----

<b>Achievement</b>	<b>Marks</b>
<b>Academic achievements (Maximum 60% of marks)</b>	
<b>Extracurricular activities (Maximum 40% of marks)</b>	
- Leadership of a recognized (President/Secretary/Junior Treasurer/Editor)	
- Community Service and Good Citizenship	
- Outstanding Talents in sport	
- Creativity and Exceptional Ability in Aesthetic or Technical Fields	
- Presentation at Conferences/Seminars/ Publishing Books	
- Other activities	
<b>Total Marks</b>	

This applicant will be nominated/not nominated for the Dean's Award/Vice Chancellor's Award or Dean's List/Vice Chancellor's List.

.....  
 Name and Signature of Chairperson  
 of the Selection Committee

.....  
 Date

----- To be filled by the Vice Chancellor -----

I approved/not approved the nomination for the Faculty Award and Dean's List.

.....  
 Name and Signature of Vice Chancellor

.....  
 Date